

READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. Ms. Walters to another branch, so your new financial advisor will be Mr. Merenda.
(A) transfer
(B) transferring
(C) has transferred
(D) transferable
102. The restaurant on Main Street offers a wide selection of gourmet desserts several regions of the world.
(A) with
(B) by
(C) from
(D) until
103. interested in viewing an apartment should contact the property manager to arrange an appointment.
(A) These
(B) Those
(C) This
(D) That
104. A growing in the cosmetics industry is the use of natural and organic ingredients.
(A) product
(B) scent
(C) sale
(D) trend
105. Because of its melodies and upbeat rhythms, Toby Nathan's music has broad appeal.
(A) simple
(B) patient
(C) kind
(D) blank
106. The park service asks visitors to behave and show respect for wildlife.
(A) responsibly
(B) responsible
(C) responsibility
(D) responsibilities

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107. It is not the company's policy to grant sick leave overtime pay to part-time employees.
(A) yet
(B) if
(C) but
(D) or
108. The of the Board of Directors is scheduled for Monday.
(A) election
(B) elected
(C) elects
(D) electable
109. Last year, the number of new university-level textbooks by American publishers dropped for the second year in a row.
(A) priced
(B) sold
(C) marked
(D) instructed
110. Traffic congestion is than usual because of road construction, so it will take us at least an hour to get to the meeting.
(A) badly
(B) bad
(C) worst
(D) worse
111. Investors who lose faith in a company sell off their stocks and invest elsewhere.
(A) exactly
(B) greatly
(C) approximately
(D) typically
112. CTC announced on Monday that a European media group is expected to its online music store.
(A) buy
(B) buying
(C) bought
(D) has bought
113. The Tourist Board of Western Quebec is developing a marketing to help them increase tourism to the region.
(A) proposal
(B) permission
(C) appliance
(D) employment
114. Negotiators should be aware that the Prime Minister has a very manner of speaking.
(A) mutual
(B) direct
(C) adjacent
(D) existing
115. Jean Mallet has been selected to replace Henri Valois, is retiring as president and executive officer of Marteau Pharmaceutical Corporation.
(A) that
(B) it
(C) which
(D) who
116. In order to suppress harmful insects and weeds, garden maintenance companies must choose the right products and apply them
(A) correction
(B) corrected
(C) correctly
(D) correcting
117. McGrath Publications has not published a best seller Simon Porter's book *The Point* was released eight years ago.
(A) since
(B) under
(C) between
(D) during
118. The CEO will use her in determining how the reorganization of the company will be conducted.
(A) discretionary
(B) discrete
(C) discretely
(D) discretion

119. For more than three decades, Beecham Construction has helped clients their ideas into beautifully executed projects.
(A) prevail
(B) transform
(C) inspire
(D) involve
120. by the audience's positive reaction to its music, the Gary Jones Band played well past midnight.
(A) Delighted
(B) Delightedly
(C) Delightful
(D) Delight
121. you are buying or selling a house, be sure to use a real estate agent whose knowledge of the local market is comprehensive.
(A) Until
(B) Mainly
(C) Whether
(D) Only
122. The application process for loans from Inhouse Financing is easier than, eliminating most of the typical paperwork.
(A) once
(B) never
(C) not
(D) ever
123. Income from online advertising has been growing, but is still a small part of overall newspaper revenue.
(A) nearly
(B) closely
(C) precisely
(D) relatively
124. Companies that care more about customers than investors often achieve growth and high rates of long-term financial gain.
(A) chief
(B) prior
(C) significant
(D) official
125. The from most of our readers was positive, though many wondered why we wanted to transform a layout that was already so appealing.
(A) inquiry
(B) feedback
(C) intention
(D) hesitation
126. The houses on the street are fairly close to; however, the fences that surround each property help to ensure privacy.
(A) one another
(B) another
(C) the other
(D) other
127. The young fashion designer wanted to create dress styles different from those of her contemporaries.
(A) recognize
(B) recognizing
(C) recognizable
(D) recognizably
128. The Action Shot X52 underwater camera is recommended depths of up to two hundred feet.
(A) as
(B) but
(C) for
(D) out
129. Monthly reports from all divisions of the company must be delivered to the human resources office by 5 P.M. today.
(A) recently
(B) promptly
(C) formerly
(D) briefly
130. Many environmental analysts recommend that nations reduce their on non-renewable energy sources.
(A) dependently
(B) dependence
(C) dependent
(D) depend

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131. the firm's notable achievements this past year was the opening of a new research and development center in Seoul.
- (A) Into
(B) Among
(C) Despite
(D) Around
132. The revival of the ferry service to Seawise Island was initially viewed as a notion by many, but it turned out to be profitable.
- (A) mobile
(B) talkative
(C) dedicated
(D) foolish
133. According to a survey by the Fielding Institute, advertising on the Internet accounted for 10% of total advertising.
- (A) conducted
(B) conductor
(C) conducting
(D) conducts
134. Public speaking experts agree that it is better to express simple ideas than to use complex structures with no persuasive point.
- (A) comprehend
(B) comprehensible
(C) comprehensibly
(D) comprehensibility
135. Work in excess of 8 hours per day, authorized by the client, will be invoiced at 1.3 times the regular hourly rate.
- (A) when
(B) as if
(C) so that
(D) than
136. A particularly drawback of this book is the almost complete lack of useful illustrations or tables.
- (A) frustrating
(B) frustratingly
(C) frustrated
(D) frustration
137. From the first measurement to the last stitch, the Sagamore brothers have been custom-made shirts for fifty years in their New Haven workshop.
- (A) assigning
(B) calculating
(C) creating
(D) describing
138. Researcher Clement Chappelle was awarded £11,000 by the Ogden County Council to analyze the of removing dams along the River Bourne.
- (A) uncertainty
(B) feasibility
(C) quantity
(D) flexibility
139. In spite of the rainy weather, last evening's holiday reception was attended by staff researchers and administrators.
- (A) well
(B) quite
(C) many
(D) some
140. The Web-based marketplace is drawing thousands of customers away from leading companies, despite an inflated market.
- (A) even
(B) else
(C) urgently
(D) already

PART 6

Directions: Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 141–143 refer to the following memo.

To: Susan Olivieri
From: Ray Chen, Accounts Manager
Subject: Speedy Cars
Date: July 11

Enclosed please find your quarterly invoice for taxi services from April through June. Please be reminded that our rates for all trips The change in prices, which took effect on May 1, is reflected on the

141. (A) are to increase
(B) would have increased
(C) will increase
(D) have increased

enclosed invoice.

All checks must be made payable to Speedy Cars, Inc. Payment must be received by 5 P.M. on the indicated due date. Please mail your payment at least seven business days before the due date to ensure that it arrives on time. For all billing inquiries please call 1-800-555-5807. There is no for calling this number.

142. (A) complaint
(B) record
(C) charge
(D) value

Thank you for trusting Speedy Cars with your business. We strive to provide quick, service that takes

143. (A) courtesy
(B) courteous
(C) courteously
(D) courteousness

you wherever you need to go.

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Questions 144–146 refer to the following article.

DOCTOR NAMED TO “NOTABLE YOUNG PROFESSIONALS” LIST

Veronica Lew, M.D., of First Community Medical Center, was recently featured in a list of “Fifty Notable Young Professionals” in City News Magazine. She and the 49 others listed _____ from a list of

144. (A) will choose
(B) are choosing
(C) were chosen
(D) been chosen

500 candidates.

The 500 candidates had been nominated for _____ contributions to the fields of business, science and

145. (A) themselves
(B) their
(C) theirs
(D) them

medicine, scholarship, sports, and the arts.

Dr. Lew, a Professor of Internal Medicine, is the third physician from First Community Medical Center to be given this _____. She is a frequent speaker at medical conferences around the world.

146. (A) honor
(B) amount
(C) salary
(D) pride

Her textbook, *Practicing Internal Medicine*, has just been published by Medical Publications, Inc.

Questions 147–149 refer to the following memo.

To: Residents of Prairie Green Apartments
From: Joan Sakamoto, property manager
Date: April 8
Subject: Painting of buildings

On April 16 our building services contractors will begin repainting Prairie Green's apartment buildings. Most of their work will take place Monday through Friday between the hours of 10:00 A.M. and 4:00 P.M. Please remove all objects from your windows and balconies April 16 and avoid touching the buildings'

147. (A) after
(B) before
(C) until
(D) since

outside walls while the painting is being done.

You should be cautious when leaving and entering your apartment during this time as the painters'

148. (A) also
(B) once
(C) nearly
(D) soon

ladders might block access to doorways and steps.

We apologize for this temporary inconvenience, but we trust that you will be with the results!

149. (A) pleased
(B) pleasing
(C) pleasant
(D) pleasantly

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Questions 150–152 refer to the following letter.

Ms. Una Vali
Director of Community Relations
Technology Systems, Inc.
Littleton, NY 11708

Dear Ms. Vali:

The New York State Department of Commerce is pleased to inform you that your organization's grant application has been accepted. Technology Systems, Inc., has been awarded \$2 million to establish three technology instruction centers to provide computer facilities and classes to communities in the state. The centers will more than 20,000 residents.

150. (A) conduct
(B) determine
(C) house
(D) serve

As agreed, each center will have its own full-time, receiving a salary still to be determined.

151. (A) direct
(B) directed
(C) director
(D) direction

Congratulations on your application.

152. (A) successful
(B) pending
(C) conditional
(D) revised

Sincerely,

Robert Morales

PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 153–154 refer to the following advertisement.

CREATE YOUR OWN SPACE

Do you dream of having a space away from the demands of everyday life—a place where you can create, think, and relax?

Marvel Space Planners, a group of architects, designers, and makers of built-in furniture, can turn an unused room or an awkward space into a practical room of your own. Our free, full-color brochure presents a sampling of options for individually designed spaces.

If you would like to create a customized space, why not call us today at 800-555-7552 to request a copy of the brochure or to schedule a free initial consultation with our design team.

MARVEL 
Space Planners

153. What is being advertised?

- (A) Rooms for rent
- (B) A design service
- (C) A job placement service
- (D) Vacation packages

154. What is offered for free?

- (A) Exercise equipment
- (B) Some paint samples
- (C) A consultation
- (D) An architectural plan

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Questions 155–157 refer to the following letter.

Theater Digest
125 LAKE AVE.
CHICAGO, IL 60616

Dear Subscriber,

Your subscription to *Theater Digest* will end in two months. Please don't let that happen. Take time to renew your subscription today. By doing so, you will continue to receive every month the very latest in theater reviews, information on actors and directors, and up-to-date reports on new dramas and musicals for the next year.

I've attached an invoice for your renewal order. You will receive 12 issues for the special low price of \$35. Please send your payment in the reply envelope provided. Make any corrections to your name or address right on the back of the invoice. Then, visit our Web site at www.theaterdigest.com to read about contests for readers. You could win tickets to a great show!

Sincerely,

Matthew Chambers

Matthew Chambers
Customer Service Representative

155. What is the purpose of this letter?

- (A) To advertise a new publication
- (B) To encourage subscription renewal
- (C) To correct a billing error
- (D) To request a donation

156. How often is *Theater Digest* published?

- (A) Once a month
- (B) Every two months
- (C) Twice a year
- (D) Once a year

157. What is mentioned about the Web site?

- (A) It provides access to other theater-related Web sites.
- (B) It offers additional information on stories printed in *Theater Digest*.
- (C) It contains information about competitions for readers.
- (D) It can be used for online payments.

Questions 158–161 refer to the following information.

TRAVEL TO NACU CONFERENCE		
Airline Arrangements Sky High Air and Mountain High Airlines will serve as the official carriers for attendees of the Forty-Fourth Annual NACU Conference. Both carriers have agreed to offer low fares for conference attendees. To obtain information on discount airfares, call Sky High Air at (800) 555-0987 and refer to Convention Number CV786309 or call the Mountain High Airlines Reservation Desk at (800) 555-7382 and refer to Convention Number HJ987.		
Ground Transportation The trip from Rushmore Airport to downtown hotels is about 15 miles and takes 45 minutes by shuttle bus or car.		
By Shuttle Bus: Airporter (708) 555-9541 offers a shuttle bus service from the airport to the Fairmont Hotel and the Regency Hotel. Departure time is every 20 minutes from 9:00 A.M. to 8:00 P.M. and every 30 minutes from 8:00 P.M. to 11:00 P.M. The Airporter main desk is located on the lower level, near Exit B. No reservations are required, but tickets must be purchased at the Airporter main desk, at the conference registration desk in the convention center, or at the travel agency located in the Regency Hotel. Tickets are not available directly from the shuttle bus drivers.		
Shuttle Bus One-Way Fares Adult \$9.00 Child \$4.00 Family \$17.00	Shuttle Bus Round-Trip Fares Adult \$14.00 Child \$6.00 Family \$26.00	By Taxi: Taxis are readily available outside Exit C in the main terminal. Appropriate fare to downtown hotels is \$18.00–\$25.00.
Parking For attendees driving to the conference, parking is available at both hotels. The Fairmont Hotel provides parking for \$15.00 per day, with in/out privileges. The Regency Hotel offers parking for \$10.00 per day Monday to Friday, \$8.00 on Saturday, and \$6.00 on Sunday.		

158. On whose Web site would this information most likely be found?

- (A) Sky High Air
- (B) NACU
- (C) Regency Hotel
- (D) Airporter

159. The word “serve” in paragraph 1, line 1 is closest in meaning to

- (A) wait on
- (B) operate
- (C) obey
- (D) give out

160. How long does it take to drive to downtown hotels from the airport?

- (A) 15 minutes
- (B) 20 minutes
- (C) 30 minutes
- (D) 45 minutes

161. How much does it cost to park at the Regency Hotel on Thursdays?

- (A) \$6.00
- (B) \$8.00
- (C) \$10.00
- (D) \$15.00

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Questions 162–163 refer to the following information.

The Ridgeway Herald News			
Black and White Display Advertisements			
Size	1 Month	2 Months	3 or More Months
Full page	\$450.00	\$400.00	\$350.00
1/2 page	\$250.00	\$210.00	\$180.00
1/4 page	\$130.00	\$110.00	\$ 95.00

- Quoted prices are per month.
- One photo is included in the price of the advertisement.
- Advertisements must be received by the first of the month preceeding publication.
- Payment in full should be submitted with advertisement; payment by credit card or personal check is acceptable.

For longer-term advertising contracts, please contact Henry Shin at The Ridgeway Herald News, 87 King St., Ridgeway.

162. Who is this information intended for?

- (A) Editors
- (B) Advertisers
- (C) Photographers
- (D) Lawyers

163. What policy is stated in the information?

- (A) Payment may be made after publication.
- (B) Color advertisements are more expensive.
- (C) A late fee may be applied.
- (D) A picture may be submitted.

Questions 164–166 refer to the following letter.

Toppo Travel, Inc.

Mr. Boyce Adams
424 Lenox St.
Orange, MA 01388

Dear Mr. Adams,

At the end of this year, Toppo Travel will celebrate its twentieth year as a successful operator in the leisure industry. With modern hotels, exciting itineraries, and beautiful locations, our all-inclusive, organized tours have remained the most popular in the industry for the past ten years. We have decided to include our most loyal customers in the celebration of our success.

Our records indicate that since you became a customer five years ago, you have booked six trips with us. We would therefore like to invite you to an evening of exotic fare and tropical sounds, which will be held on December 1 in the Grand Ballroom of the Panorama Hotel.

The buffet will consist of delicacies from the 16 countries that are featured in our catalog for the new season. Bands from Cuba, Mali, and Slovenia will lend an exuberant atmosphere to the event.

Enclosed please find two complimentary tickets for entry to this exclusive event.

Sincerely,

Jim Bull

Jim Bull
Director Customer Relations
Toppo Travel, Inc.

164. To what event has Mr. Adams been invited?

- (A) A hotel's grand opening
- (B) A retirement dinner
- (C) An anniversary celebration
- (D) An awards ceremony

166. What will the event feature?

- (A) A slide show
- (B) Ballroom dancing
- (C) Exotic food
- (D) A noted speaker

165. For how many years has Mr. Adams been traveling with Toppo?

- (A) Five years
- (B) Six years
- (C) Ten years
- (D) Twenty years

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Questions 167–170 refer to the following notice.

**NOTICE TO ALDER PARK RESIDENTS:
New City Recycling Program**

On August 1, a new law will take effect in Alder Park that will require residents to recycle products made of paper, glass, and aluminum. Those recyclables should be placed in green plastic bins provided by the city, which will be delivered during the week of July 15. The city will pick up those recyclables during the first and third weeks of each month on garbage pick-up days.

Some examples of acceptable recyclables include:

Type	Examples	Notes
Paper	Newspapers, printer and copy papers, magazines, envelopes, cardboard	Staples are permitted. No paper clips or plastic sheets.
Glass	Bottles, jars	Must be clean. Labels are permitted. Non-glass caps must be removed. No broken glass.
Aluminium	Cans, foils	Must be clean. Crush if possible.

Please follow the guidelines provided above. Garbage pick-up will continue on a weekly basis, according to the regular schedule.

If you have any questions, please contact the city refuse program at 555-1067, extension 27.

167. What is announced in this notice?

- (A) A revised schedule for garbage collection
- (B) Fees for residential garbage pickup
- (C) Rules for recycling household items
- (D) The opening of a recycling center

168. Who will supply green containers?

- (A) City employees
- (B) Bottling company staff
- (C) Recycling center volunteers
- (D) Alder Park residents

169. How many times per month will papers be collected?

- (A) 1
- (B) 2
- (C) 3
- (D) 4

170. What is mentioned about bottles?

- (A) They should be wrapped in newspaper.
- (B) They should not be broken.
- (C) They will be collected weekly.
- (D) They should have no labels.

Questions 171–173 refer to the following letter.

Lasell, Inc.

676 Keenan Dr.
Fort Worth, Texas 76035

Dear Customer,

As you may be aware, Lasell has routinely received commendations for our commitment to product safety. Every item that is sold under the Lasell name is subjected to rigorous product testing. When design flaws are detected, the model is revised to eliminate the problem. In addition, our products are built from the strongest plastics to ensure that you never have a problem with a Lasell product.

In the unlikely event that products are released with previously undetected flaws, great steps are taken to ensure that every flawed item is removed from the market and replaced for customers.

Late last week, our exceptional quality assurance team identified a previously undetected minor flaw in the air filters in our 6000X model. Because our records show that you have recently purchased a 6000X vacuum cleaner, we want to inform you of this flaw and of your right to return the product for a new one. Please be assured that there is absolutely no safety risk to you or any operators of the machine. However, to ensure that you are satisfied with the quality of our products, we would like to ask you to contact the Lasell store nearest to you. The store will arrange to pick up your machine at your home at a time that is convenient for you.

Our customers' satisfaction is foremost on our mind, and we want to make sure that you are not inconvenienced in any manner. A replacement vacuum cleaner will be delivered at the time of the pickup. Furthermore, customers who share in the exchange will receive a free gift in appreciation of their business.

Sincerely,

Joe Glidden

Joe Glidden
Director
Customer Satisfaction Department
Lasell, Inc.

171. What is the purpose of the letter?

- (A) To introduce a policy change
- (B) To invite customers to an in-store event
- (C) To respond to a customer complaint
- (D) To announce a replacement plan

173. What is Lasell's business?

- (A) Producing appliances
- (B) Safety assessment
- (C) Packaging materials
- (D) Commercial deliveries

172. What should the reader do?

- (A) Report problems immediately
- (B) Pick up a gift in the office
- (C) Submit a copy of the receipt
- (D) Call to schedule a pickup

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Questions 174–178 refer to the following announcement.

BRAND MANAGER

Juneco

COMPANY BACKGROUND: The Juneco Company, expected earnings of approximately \$40 million, seeks to increase marketing and product innovation efforts to significantly increase revenues within 1–2 years. Headquartered in upstate New York, Juneco manufactures kitchenware products and home security systems under several nationally recognized brand names. In addition to these major brands, Juneco produces similar products under private label programs for home improvement merchants.

RESPONSIBILITIES: The brand manager's priority is to handle the heightening of product recognition of Juneco's major accounts abroad. The brand manager position was created to build brand recognition in the marketing sector of Juneco's new International Division. The brand manager will spearhead efforts to foster growth in garden tool products.

Specific responsibilities include the following:

- generate marketing plans and lead the development of new products;
- increase public awareness of and demand for Juneco's products;
- identify and evaluate market requirements and opportunities;
- work closely with other members of the marketing department, as well as sales and sales operations departments to ensure achievement of company goals

PROFESSIONAL EXPERIENCE AND PERSONAL QUALITIES: The ideal candidate will have the following qualifications:

- 3–5 years' experience as brand manager in retail marketing;
- strong experience in analyzing current markets;
- outstanding verbal and written communication skills.

EDUCATIONAL BACKGROUND: An MA degree in Marketing is required; an MBA is a significant plus. Upon receipt of applications, confirmation letters will be sent to applicants via e-mail. Thereafter, priority applicants will be invited to meet with Juneco's CEO and Chief Marketing Officer.

174. In which Juneco division will the successful applicant probably work?

- (A) International marketing
- (B) Human resources
- (C) Production
- (D) Accounting

175. What is NOT a stated job responsibility?

- (A) Creating marketing plans
- (B) Evaluating market opportunities
- (C) Increasing product recognition domestically
- (D) Working with sales representatives

176. The word "foster" in paragraph 2 line 4 is closest in meaning to

- (A) substitute
- (B) measure
- (C) cherish
- (D) encourage

177. What qualification will the successful applicant possess?

- (A) Experience in the home improvement industry
- (B) A degree in finance
- (C) Fluency in a foreign language
- (D) Experience in market analysis

178. How will Juneco contact applicants?

- (A) By phone
- (B) By fax
- (C) By e-mail
- (D) By mail

Questions 179–180 refer to the following advertisement.

**Techno Database
Management**

5197 Blackburn Pike
Sidney, B.C., Canada V8L 5G1

Stephanie Strickland, President

E-mail: steph@techdatamgmt.com
Tel: 468-298-9935 / Fax: 468-298-9934
www.techdatamgmt.com

Techno Database Management provides data storage facilities for information technology and computer networking professionals. For only \$39.95 per month, customers may store their data in online-accessible Web space (up to 1,000 gigabytes). For \$59.95 per month, subscribers may store up to 5,000 gigabytes of data in an offline archive.

TDM customer services include 24-hour technical support and free subscription to our online bimonthly newsletter, TDM News. Topics include ratings and reviews of current software and equipment, opinion articles, and a help wanted section directed toward information technology professionals.

New customers who pay in advance for three months of offline service before July 30 will receive one month of free data storage—that's a nearly \$180 value for just under \$120! Call or e-mail today to set up your account.

179. About how much does three months of offline storage cost for customers who subscribe by July 30?

- (A) \$39.95
- (B) \$59.95
- (C) \$120
- (D) \$180

180. What is NOT featured in *TDM News*?

- (A) Technical support questions and answers
- (B) Discussions about computer equipment
- (C) Assessments of new software
- (D) Job opportunities for computer technicians

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Questions 181–185 refer to the following letter and form.

BLIXEN MEMORIAL THEATER

Annual Fundraising Event

January 19

Dear Friend of Blixen Memorial Theater:

As a non-profit performing arts organization, we rely on membership and fundraising efforts to support our operating costs. Every year at this time we hold a drawing to help raise funds to meet a portion of our budget.

This is your chance to help Blixen Memorial Theater. Each individual who donates \$20 to the theater at this time will be eligible for a special prize. On May 20, we will select one name at random to receive this year's prize – 4 tickets to each of the 10 Blixen Memorial Theater performances for the upcoming year. (The winner need not be present.) That's 40 tickets, a \$3,000 value!

To participate in this year's drawing, simply complete the entry form and mail it with your payment. We will send you a confirmation number for each \$20 donation upon receipt. Every \$20 you donate increases your chances of winning a whole year's worth of exciting performances. And even if your name is not selected, you'll still win by helping Blixen Memorial Theater offer high-quality programs.

For further information, call the office at (507) 555-8826, ext. 908.

Sincerely,

Anna Kessler

Anna Kessler
Executive Director

Name Anton Maldonado

I have enclosed a check for \$ _____ Address 14 Sunset Drive

Please charge my credit card \$40 City Stockton State MN Zip 55900

Card # 1122334455667788 Phone 507-555-2292

Signature Anton Maldonado

Please return this form with payment to:

BLIXEN MEMORIAL THEATER
Attention: Raffle
480 Sioux St.
Winona, MN 55987

181. Why did Ms. Kessler write this letter?

- (A) To invite Anton Maldonado to an event
- (B) To advertise a new show
- (C) To explain a new ticketing policy
- (D) To announce a fund-raising event

182. What does Ms. Kessler say about the Blixen Memorial Theater?

- (A) It has had to reduce its budget.
- (B) Its next season begins on May 20.
- (C) It holds an annual drawing.
- (D) It is offering discount tickets to people who donate money.

183. What prize is being offered?

- (A) A check for \$3,000
- (B) A year's worth of theater tickets
- (C) Front-row seats to four performances
- (D) Meetings with performers after the shows

184. In the letter, the word "present" in paragraph 2, line 4 is closest in meaning to

- (A) in attendance
- (B) current
- (C) on hold
- (D) performing

185. What does Anton Maldonado indicate on the form?

- (A) He will purchase tickets to two shows.
- (B) He will contribute to the theater.
- (C) He is paying by personal check.
- (D) He would like a schedule for the new season.

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Questions 186–190 refer to the following e-mail and invoice.

To:	Scott Abernathy <sa@zenith.com>
From:	Mike O'Malley <momalley@communicate.com>
Subject:	Shipment
Date:	June 22

Hi Scott,

I'm glad I was able to reach you on the phone today before you shipped my order. As I mentioned, I'd like to change the delivery date to Thursday. In addition, instead of shipping the entire order to our warehouse, please send 10 of the 50 silk lamp shades and 10 of the parchment lamp shades to the showroom on Congress Avenue.

By the way, I want to thank you again for recommending me to Vincent Balasco as a potential supplier for his furniture stores. We're meeting at the Congress Avenue showroom over the weekend so that he can have a look at the lamps, which is why I'll need the shades there. I'll let you know how it goes. Please send me a revised shipping order.

Best regards,
Mike

SHIPPING ORDER		CARRIER:	Metro Trucking	SHIP DATE:		June 26
		BILL DATE:	June 23			
TO		FROM				
Name	Mike O'Malley	Shipper	Zenith Lamp Part Warehouse			
Company	Bright Lights Warehouse	Street	3387 South Ferry Road			
Street	10649 Industry Road	City, State	Marshfield, Massachusetts			
City, State	Boston, Massachusetts	Contact	Scott Abernathy			
SEND INVOICE TO		SHIPPER'S INSTRUCTIONS				
Name	Mike O'Malley	SPLIT ORDER Deliver 10 silk shades, 10 parchment shades (separately packaged) to billing address. Deliver rest of order to Industry Road address.				
Company	Bright Lights Showroom					
Street	1305 Congress Avenue					
City, State	Boston, Massachusetts					
NO. SHIPPING UNITS	DESCRIPTION OF ARTICLES	SIZE	UNIT PRICE \$	TOTAL CHARGE \$		
50	Pleated silk shade, soft white	15 inches	12	600		
50	Parchment shade, beige	18 inches	10	500		
120	Brass sockets, 3-way turn knob	Medium T-14	3	360		
		TOTAL		\$1,460		

Hi Mike,
Here's the revised shipping order. Good luck showing the lamps on Saturday. I think you'll like Vincent Balasco.
Scott

186. Why did Mike O'Malley contact Scott Abernathy?

- (A) To cancel a shipment
- (B) To change a shipping order
- (C) To invite him to the factory
- (D) To place a furniture order

187. On which day will Vincent Balasco visit the showroom?

- (A) Thursday
- (B) Friday
- (C) Saturday
- (D) Sunday

188. Why will part of the order be delivered to a different location?

- (A) Mike O'Malley wants to show his merchandise to a potential buyer.
- (B) The Industry Road Warehouse will be closed.
- (C) The Congress Avenue showroom is closer to the Zenith warehouse.
- (D) Mike O'Malley is opening a second showroom.

189. Who is Vincent Balasco?

- (A) A warehouse clerk
- (B) A furniture store owner
- (C) A lamp shade manufacturer
- (D) A truck driver

190. How much is the total cost of the merchandise?

- (A) \$360
- (B) \$500
- (C) \$600
- (D) \$1,460

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Questions 191–195 refer to the following announcement and e-mail.

Lemont Valley Hospital Volunteer Program

NO EXPERIENCE NECESSARY!

Requirements:

- Proof of age (must be at least 18 years old)
- Satisfactory recommendation from current or former employer
- Properly completed application forms
- Ability to fulfill the commitment of one shift per week for the duration of the program session – summer, fall, or spring
- Adequate transportation to and from the hospital
- Neatness in appearance (volunteers must purchase a uniform)
- Mandatory completion of the volunteer orientation/training

Attendance:

A required commitment of at least one shift per work week is expected from each volunteer for the duration of the specific program session. Fall and spring four-hour shifts are available after 2:00 P.M. and on weekends. During the summer session the shifts are six hours in length Monday through Friday and four hours on Saturdays and Sundays. Individual schedules/assignments will be determined by the volunteer coordinator during the orientation on May 22.

May 15 is the deadline for summer volunteer applications.

Contact Russ Lehman at rlehman@lvh.org for more information on how to apply.

To:	Russ Lehman < rlehman@lvh.org >
From:	Josh Tobin < jtobin@hello.com >
Date:	May 17
Re:	Volunteering
Attachments:	Application, Recommendation letter

Dear Mr. Lehman:

My name is Josh Tobin. Two weeks ago I saw the announcement for the volunteer positions posted in the weekly community newsletter.

I apologize for the delay in contacting you. I understand that the completed application was due two days ago; however, I have been out of town on vacation. I will return on May 21 and will be able to attend the orientation. Please note that all necessary documents are attached.

My time this summer is limited, but I'll be available every Tuesday. Unfortunately, I'm not available on Saturdays and Sundays due to my restaurant job. I'll wait to hear from you prior to the orientation and training next week.

Thank you for your time,

Josh

191. What is NOT required for volunteer positions?

- (A) Experience working in a hospital
- (B) A letter from an employer
- (C) Completion of training
- (D) A commitment to a weekly shift

192. On what date were applications due for summer volunteer positions?

- (A) May 15
- (B) May 17
- (C) May 21
- (D) May 22

193. What does Josh request in his message?

- (A) More time to obtain a recommendation letter
- (B) A specific shift in the hospital restaurant
- (C) Permission to miss the orientation and training
- (D) Special consideration for his late application

194. How many hours will Josh likely volunteer on the day he is available?

- (A) 4
- (B) 6
- (C) 8
- (D) 10

195. In the e-mail message, the word "limited" in paragraph 3, line 1, is closest in meaning to

- (A) unavailable
- (B) adequate
- (C) restricted
- (D) shared

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Questions 196–200 refer to the following article and table.

Dunnlow to Deliver New Trains for Gaelic Railways

By Briana MacCorrie

Gaelic Railways (GR), the national railway, announced yesterday that it has entered into a contract with train manufacturer Dunnlow for the purchase of fourteen new electric trains. The decision by GR's management came after a test run from Rexford to Donnebrook revealed that the new trains can cover the 45 kilometers separating the two towns in half the time it takes GR's current trains.

The new trains will gradually replace those currently in service, introduced by GR 25 years ago. The railway company had originally intended to complete the project in a 5-year span so as to let the last phase of the transition coincide with the end of the 30-year life expectancy of GR's current fleet.

However, company officials were so excited by the performance of the Dunnlow trains that the decision was made to pull all current trains from the tracks within 3 years. They plan to upgrade the longest routes first, beginning with the distances longer than 100 kilometers.

Negotiations between GR and Dunnlow have been going on for nearly 2 years. The lengthy duration of the talks was mostly due to reluctance on the part of the government to help fund the project. Says Shane O'Farrel, GR's spokesperson, "We had difficulty convincing the authorities that buying new, faster trains, while expensive, was a worthwhile investment. Gradually, however, the government realized that adequate transportation is indispensable for the continued development and prosperity of the region." ■

Gaelic Railways			
Service	Distance	Former Duration	New Length of Trip
Rossmoor – Kilbarney	74 km	1 hour and 30 minutes	44 minutes
Weston – Barlow	162 km	2 hours and 30 minutes	1 hour and 25 minutes
Southford – Kirke	80 km	1 hour and 40 minutes	53 minutes
Rexford – Donnebrook	45 km	1 hour and 8 minutes	34 minutes

196. How long have the current trains been in service?
- (A) 30 years
 - (B) 25 years
 - (C) 14 years
 - (D) 3 years
197. Why has the schedule been moved up?
- (A) Passengers wrote to government officials.
 - (B) Company executives were impressed by the trains.
 - (C) The manufacturer offered reduced rates.
 - (D) The population of the area has increased.
198. Why did it take a long time to get the new trains approved?
- (A) The expense was questioned.
 - (B) The design was not finalized.
 - (C) The company appointed a new president.
 - (D) The region's power supply was not sufficient.
199. What does Mr. O'Farrel imply about the region's economic growth?
- (A) It will be difficult to sustain in the future.
 - (B) It will benefit from an improved transportation system.
 - (C) It will be slow but steady.
 - (D) It will depend on foreign investment.
200. Which train route will be upgraded first?
- (A) Rossmoor – Kilbarney
 - (B) Weston – Barlow
 - (C) Southford – Kirke
 - (D) Rexford – Donnebrook

Stop! This is the end of the test. If you finish before time is called, you may go back to Parts 5, 6, and 7 and check your work.

Good luck!

Answer Key

101. (C) The present perfect tense *has transferred* is needed because Ms. Walters' move happened at an unspecified time in the past, but has an effect in the present.
- (A) The simple present tense *transfer* cannot be used here because the action happened in the past.
 - (B) The gerund *transferring* is incorrect because a verb tense is needed here.
 - (D) The adjective *transferable* is incorrect as a verb is needed to describe the action of Ms. Walters.
102. (C) The preposition *from* is used here to talk about the origin of something, in this case the desserts.
- (A) *With* shows that one thing accompanies another, for example when we say "I'd like chocolate sauce *with* my ice-cream." That is not the case here.
 - (B) *By* is used to indicate who or what performed an action. *Regions of the world* did not perform an action here.
 - (D) *Until* is a preposition of time. A preposition of space is needed here.
103. (B) The demonstrative pronoun *those* should be used here to mean *any people*.
- (A) *These* is incorrect here because it is used to refer to particular people.
 - (C) *This* is a singular pronoun and is used to refer to a particular thing or person, so it is incorrect here.
 - (D) *That* is singular. The sentence is directed at more than one person.

104. (D) **Trend** should be used for a change in the type of ingredients used in cosmetics. Using the adjective *growing* with the noun *trend* is an acceptable collocation; that is, these words are often used together.
A growing (A) *product*, (B) *scent*, and (C) *sale* are not words that are used together, so these choices are incorrect.
105. (A) An adjective to describe melodies or tunes is needed. Melodies can be described as *simple*.
(B) *Patient* and (C) *kind* are adjectives which describe people, so they are incorrect.
(D) The adjective *blank* means *having nothing written or recorded on it*. It is not used to describe *melodies*.
106. (A) An adverb is needed after the verb. The adverb *responsibly* describes how visitors are expected to behave.
(B) The adjective *responsible* cannot be used to describe the verb.
(C) *Responsibility* and (D) *Responsibilities* are nouns. A noun is not used after the verb *behave*.
107. (D) We use the conjunction *or* to link two or more things in a sentence containing *not* or another word with negative meaning.
(A) *Yet* can be a conjunction meaning *nevertheless* and is generally used to introduce a verb clause. *Overtime pay to part-time employees* is not a verb clause, so *yet* is incorrect.
(B) *If* also introduces a verb clause, so it is not correct here.
(C) The conjunction *but* is used to show contrast. *Sick leave* and *overtime pay* are not contrasting ideas here. They are both benefits given by an employer.
108. (A) The noun *election* is needed with the definite article *the*.
(B) *Elected* is the past participle of *elect*. A noun is needed here, not a verb.
(C) *Elects* is also a verb, so it is incorrect.
(D) *Electable* is an adjective, so it is not correct here.
109. (B) **Sold**, the past participle of *sell*, forms a participle clause with the words *by American publishers* to describe *new university-level textbooks*.
(A) *Priced* would need to be followed by an actual price e.g. *priced at less than \$40*, so it is incorrect.
(C) *Marked* would not form a meaningful participle clause with *by American publishers*.
(D) Students are *instructed* by books. *Instructed* cannot be used to describe textbooks.
110. (D) The comparative adjective *worse* should be used to complete the comparison *worse than usual*, describing *traffic congestion*.
(A) An adjective is needed, not an adverb.
(B) The adjective *bad* is incorrect because it is not the comparative form of the adjective.
(C) *Worst* is the superlative form of *bad*, so it is incorrect.
111. (D) An adverb can be used before *sell off* to comment on the investors' action of selling off their stocks. **Typically** here means *generally or usually*.
The adverbs (A) *exactly*, (B) *greatly*, and (C) *approximately* cannot be used to describe *sell off*.
112. (A) The verb following *expect* should be a verb infinitive with *to*, so **buy** is correct here.
(B) This is incorrect because *buying* is a gerund, not an infinitive.
(C) *Bought* is the simple past form of the verb *to buy*, not the infinitive.
(D) The present perfect *has bought* is also incorrect.
113. (A) **Proposal** is the correct noun to use with *marketing*. A **marketing proposal** is a plan for marketing or promoting something, in this case tourism in a particular region.
(B) We do not generally use *permission* with *marketing*. Also, *permission* is not something that can be developed.
(C) An *appliance* is a piece of equipment. We do not talk about a *marketing appliance*.
(D) We do not use *employment* with *marketing*, so this choice is incorrect.
114. (B) A **manner of speaking** is a person's way of speaking. A person who has a **direct manner of speaking** generally says exactly what they mean.
(A) *Mutual* means *shared by more than one person*, so it cannot be used for a single person, the Prime Minister.
(C) *Adjacent* means *next to*, so it cannot describe someone's *manner of speaking*.
(D) *Existing* cannot be modified by *very* and cannot describe *manner of speaking*.
115. (D) A relative pronoun which refers to a person, **Henri Valois**, is needed, so **who** is the correct choice.
(A) The relative pronoun *that* can be used for a person, but only in a defining relative clause. Here, the relative clause after the comma is a non-defining relative clause.
(B) *It* is not a relative pronoun and also refers to a thing, not a person.
(C) The relative pronoun *which* cannot be used to refer to a person.

116. (C) The adverb *correctly* should be used here to talk about the manner of applying the products. The adverb *correctly* modifies the verb *apply*. Neither (A) *correction*, which is a noun, nor (B) *corrected*, a past participle, nor (D) *correcting*, a verb gerund, can be used to modify *apply*.
117. (A) The conjunction *since* should be used to introduce the clause containing the verb *was released*. The verb in the main clause, in this case *has not published*, is often in the present perfect tense.
- (B) *Under* is used when a book is published using a different name from that of the author e.g. *This book was published under the name of Gerald Green*. That is not the case here.
- (C) *Between* can be used as a time preposition, but two points in time have to be mentioned.
- (D) *During* is a time preposition and so it cannot be used to introduce the clause containing the verb *was released*.
118. (D) A noun is needed after *her* as the grammatical object of the verb *will use*. *Using your discretion* means using your own judgment to decide what to do in a particular situation.
- (A) *Discretionary* is an adjective, not a noun.
- (B) *Discrete* is also an adjective, not a noun.
- (C) *Discretely* is an adverb, not a noun.
119. (B) A verb is required to describe the process of changing ideas into well-executed projects. *To transform* means to change. It has an object, followed by *into*.
- (A) *To prevail* means that something commonly exists. It does not need an object and is not used with *into*.
- (C) *To inspire* means to *give somebody an idea*. It is not used with the preposition *into*.
- (D) *Involve* has the preposition *in* after its object, not *into* e.g. *Many researchers were involved in the development of the new product*.
120. (A) The past participle *delighted* should be used to complete the clause at the beginning of the sentence and give the meaning *Because the band was delighted by...*
- (B) The adverb *delightedly* cannot be used with *by* to describe the effect the audience's reaction had on the band.
- (C) The adjective *delightful* can be used to describe music, but cannot be used with *by* and a noun.
- (D) *Delight* is a noun. A noun is incorrect here.
121. (C) *Whether* should be used with *or* as a double conjunction to mean that the advice to use a real estate agent is true in both situations, buying and selling a house.
- (A) The preposition *until* is incorrect because it would mean that you should only use a real estate agent up to the point of buying or selling a house. A real estate agent is in fact used throughout the transaction.
- (B) *Mainly* is an adverb, so it is incorrect here.
- (D) *Only* can be an adverb or adjective, so it is not the correct part of speech to use here.
122. (D) The adverb *ever* should be used, meaning *at any other time*. The phrase *easier than ever* is used to compare the new application process with previous processes.
- (A) *Once* cannot be used alone to complete the comparison here. The phrase would have to be *easier than it once was*.
- (B) The negative *never* meaning *not ever* is not correct here.
- (C) *Not* cannot be used to complete the comparison here.
123. (D) Certain adverbs can be used to modify the adjective *small*. The adverb *relatively*, which means *fairly* is suitable here.
- The adverbs (A) *nearly*, (B) *closely*, and (C) *precisely* cannot be used to modify *small*, so none of these choices is correct.
124. (C) The adjective *significant* can be used to describe the growth of a company. It means *quite large*.
- (A) *Chief* means *main or most important*. It is not used to describe *growth*.
- (B) *Prior* is an adjective meaning *previous*. This meaning is not appropriate here.
- (D) We say the figures relating to a company's growth are *official* if they are verified by an accountant, but *growth* cannot be official.
125. (B) The sentence is probably about a publication such as a magazine or newspaper. When readers give their opinion of a publication, it is called *feedback*, and we talk about *positive* and *negative feedback*.
- (A) An *inquiry* cannot be described as *positive*.
- (C) An *intention* is something a person plans to do. The sentence does not refer to a plan.
- (D) *Hesitation* would not be used with the preposition *from* and would not be described as *positive*.

126. (A) The words *one another* are needed to make the phrase, *fairly close to one another*, which means that each house is quite close to the next one. (B) *another* and (C) *the other* cannot be used to refer to several houses, so they are incorrect. (D) The word *other* is grammatically incorrect here because it would need to be followed by *houses* or it would need to be in the plural, which is *others*.
127. (D) The adverb *recognizably* can be used to modify the adjective *different*.
The three other choices are incorrect because (A) is a verb, (B) is a verb gerund, and (C) is an adjective and none of these can be used to modify an adjective.
128. (C) *For* is the dependent preposition used with *recommend* to indicate the purpose or situation for which something is considered useful. (A) The preposition *as* is sometimes used with *recommend*, but then it is used to indicate the role in which something might be useful e.g. "I recommend this hotel as a conference venue since it has all the necessary facilities". (B) and (D) are incorrect because a preposition is needed with *recommend*.
129. (B) The adverb *promptly* should be used to say that the reports should be delivered *punctually*. (A) The adverb *recently* is used for something that happened a short time ago in the past, so it is not correct here. (C) *Formerly* also refers to the past because it means *before now*. (D) *Briefly* cannot describe the manner of delivering something.
130. (B) A noun is needed after *their* as the grammatical object of the verb *reduce*. *Dependence* is a noun. (A) The adverb *dependently*, (C) the adjective *dependent*, and (D) the verb *depend* are incorrect after *their*.
131. (B) The preposition *among* can be used with the plural noun *achievements* to mean *one of the firm's achievements*. (A) *Into* is not used to mean *one of several*. (C) *Despite* is incorrect here because it expresses contrast, which is not intended here, and it does not fit with the structure of the sentence. (D) *Around* does not mean *one of several*.
132. (D) An adjective which can describe a notion, or idea, should be used here. *Foolish*, which means *unwise*, is a suitable adjective. A notion is not generally described as (A) *mobile*, (B) *talkative*, or (C) *dedicated*.
133. (A) *Conducted*, the past participle of the verb *conduct*, should be used with *by the Fielding Institute* to describe the survey. (B) The noun *conductor* cannot be used here. (C) The present participle *conducting* is incorrect because it has an active meaning. A past participle is needed here because it has a passive meaning. (D) The simple present tense *conducts* is incorrect. A past participle is needed.
134. (C) The adverb *comprehensibly* should be used to modify the verb *express*, saying how the ideas should be expressed. An adverb is needed here, not (A) the verb *comprehend*, (B) the adjective *comprehensible*, or (D) the noun *comprehensibility*.
135. (A) The conjunction *when* should be used before *authorized by the client* to describe the conditions that must exist for the higher rate of pay to be received. (B) *As if* cannot be used to introduce a conditional clause. (C) *So that* is used to introduce a clause describing purpose, not a conditional clause. (D) *Than* is used in a comparison. No comparison is made here.
136. (A) The adjective *frustrating* is needed to describe the noun *drawback*. *Frustrating* means *causing frustration*. (B) *Frustratingly* is an adverb, not an adjective. (C) *Frustrated* has a passive meaning and would be used to describe the way the reader feels, not a drawback of the book. (D) *Frustration* is a noun, not an adjective.
137. (C) The Sagamore brothers are evidently tailors. The word *creating* fits best with the object *custom-made shirts*, forming the present perfect continuous tense of the verb. (A) *Assigning* would not be used to describe the work the brothers have been doing in their workshop. (B) The work of tailors is not to calculate shirts, so *calculating* is incorrect. (D) *Describing* is not the main work carried out by tailors in a workshop.

138. (B) Before a project is carried out it is necessary to investigate, or *analyze*, the *feasibility* of it; that is, determine whether the project is possible and achievable.
- (A) We do not talk about analyzing the *uncertainty* of a project.
- (C) The noun *quantity* cannot be used before of removing dams.
- (D) The noun *flexibility* does not fit with of removing dams.
139. (A) The adverb *well* can be used to modify *attended*. If an event is *well attended* it means many people attended it.
- (B) *Quite* is not used with *attended*, though we do say *quite well attended*.
- (C) The adverb *well* is needed, not the adjective *many*.
- (D) The determiner *some* cannot be used with *attended*.
140. (D) The adverb *already* should be used here to describe the adjective *inflated*. *Already* indicates that the market became inflated even before customers moved to the Web-based marketplace.
- (A) *Even*, (B) *else*, and (C) *urgently* cannot be used to describe *inflated market*.
141. (D) The memo, dated July 11, states that the change in prices *took effect*, or started, on May 1. The present perfect tense should be used for increase because it links the past, when the increase was introduced, with the present, when it is still effective.
- (A) *Are to increase* is used for something that is planned for the future.
- (B) *Would have increased* is used in a past conditional sentence. This is not a conditional sentence. It is clear that the increase has happened.
- (C) *Will increase* is a future tense, so is incorrect here.
142. (C) Companies often have special phone numbers which allow customers to call the company without paying for the call. The noun *charge*, meaning payment, is required after *no*.
- (A) This sentence is about an action by the company, not by a customer. A *complaint* is usually made by a customer, so *complaint* is incorrect.
- (B) *Record* does not refer to a payment and is followed by *of*.
- (D) *Value* cannot be used to mean the payment made for a call.
143. (B) An adjective should be used to describe the noun *service*. Here two adjectives, *quick* and *courteous*, meaning polite are used.
- (A) *Courtesy* is a noun, so it is not correct here.
- (C) The adverb *courteously* is not correct here.
- (D) The noun *courteousness* is not correct here.
144. (C) Like the other verbs in the first paragraph, *choose* should be in the passive voice, to describe something that happened to Dr. Lew. *Were chosen* is simple past passive.
- (A) The future active *will choose* is incorrect because the sentence is not about something Dr. Lew and the others on the list will do themselves.
- (B) *Are choosing* refers to something happening now and is in the active voice, so it is incorrect.
- (D) *Been chosen* is incorrect because it is not simple past tense.
145. (B) The plural possessive pronoun *their* is needed here to refer to the *contributions of the candidates*.
- (A) The reflexive pronoun *themselves* is incorrect because it does not show possession.
- (C) The pronoun *theirs* is not used directly before a noun.
- (D) The pronoun *them* does not show possession and is used in place of a noun, not before a noun.
146. (A) The noun *honor*, meaning special recognition, should be used here because being included in the list described is a way of recognizing a person's special achievements.
- (B) *Amount* would refer to money. There is no mention of money here.
- (C) *Salary* also refers to money, so it is incorrect.
- (D) Dr. Lew may feel *pride* at receiving this honor, but we do not say she is *given pride*.
147. (B) The memo says the repainting of the apartment buildings will begin on April 16. The preposition *before* should be used here to make it clear when objects should be removed.
- (A) Objects should be removed from windows and balconies to avoid interfering with the repainting. It would not make sense to remove them *after* the painting has been done.
- (C) *Until* does not fit logically with *remove all objects*.
- (D) *Since* indicates the point in the past when an action began. The memo is not about the past.
148. (A) *Also* should be used here to introduce a second point in the memo.
- (B) *Once* cannot be used before *be cautious* and a person would not be advised to *be cautious once*.
- (C) The adverb *nearly* is not used with *be cautious*.
- (D) *Soon* would be unnecessary because *during this time* makes it clear when people should *be cautious*.

PART 6

149. (A) The adjective *pleased* should be used to modify *you*, meaning the residents. It describes the way the manager hopes the residents will feel.
 (B) *Pleasing* would be used to describe the results, not the feelings of the residents.
 (C) *Pleasant* would not be used to describe the feelings of the residents.
 (D) The adverb *pleasantly* cannot be used to modify the pronoun *you*.
150. (D) The verb *serve* should be used here to say that the *technology instruction centers* will be useful to residents.
 (A) The centers will *conduct classes*, but *conduct* cannot be used with the object *residents*.
 (B) *Determine* means to decide something. It cannot be used with *residents* here.
 (C) The centers will not *house*, which means *provide accommodation for*, residents.
151. (C) A noun referring to a person is needed with the adjective *full-time*. A *director* is the person in charge of an educational institution.
 (A) *Direct* is a verb or adjective. A noun is needed here.
 (B) *Directed* is the past participle of the verb.
 (D) The word *direction* is a noun, but it does not refer to a person.
152. (A) Ms. Vali applied for a grant and the letter announces that her organization has been awarded the grant, so her application has been *successful*.
 (B) *Pending* is incorrect because it means the application has not yet been considered.
 (C) A *conditional* application would be one that has not actually been made.
 (D) The letter does not say the application had been submitted once and then *revised*, so (D) is not correct.
153. (B) The company is advertising a *service to create a customized, or specially designed space from an unused room*. This is a *design service* carried out by the company's *design team*.
 (A) The company does not offer *rooms to rent*, it designs rooms.
 (C) A *job placement service* to help people find jobs is not being advertised.
 (D) *Vacation packages* are not being advertised.
154. (C) People are invited to call to arrange a *free initial consultation*.
 (A) There is no mention of *free exercise equipment*.
 (B) The company's free brochure gives a *sampling* of options for room designs. *Paint samples* are not mentioned.
 (D) A *plan* for the room would probably be made, but a *free architectural plan* is not being offered.
155. (B) The letter states that the recipient's magazine subscription ends soon and mentions the advantages of renewing the subscription, so the purpose is to *encourage subscription renewal*.
 (A) The recipient already has a subscription to *Theater Digest*, so it is not a *new publication*.
 (C) No *billing error* is mentioned.
 (D) The letter is not a request for a *donation*, or gift of money.
156. (A) The letter states that by renewing the subscription the subscriber will continue to receive *Theater Digest every month*, so it is published *once a month*.
 (B) The subscription will end *in two months*, but the magazine is not published *every two months*. *Theater Digest* is not published (C) *twice a year* or (D) *once a year*.
157. (C) The letter suggests visiting the Web site to read about *contests* for readers, which are *competitions*.
 (A) The letter does not mention *access to other theater-related Web sites*.
 (B) The letter only mentions that the Web site has information about *contests for readers*.
 (D) There is no mention of making *online payments* via the Web site.
158. (B) The information is about transportation to the NACU Conference for conference attendees, so it would most likely be found on the Web site of *NACU*.
 This information is intended for conference attendees, not the general public, so it is unlikely to be found on the Web site of (A) *Sky High Air*, (C) *Regency Hotel*, or (D) *Airporter*.

159. (B) In this context, *serve* is closest in meaning to *operate*. Particular airlines often agree to operate as the official carriers for attendees to a large conference.
- (A) In the context of food service in a restaurant, *serve* means *wait on*, but this information is not about a restaurant.
- (C) *Serve* can mean to work for a person and in that context it can mean *obey*, but that is not the meaning here.
- (D) *Give out* means distribute. That is not the correct meaning here.
160. (D) In the section on Ground Transportation the information says this journey will take 45 minutes by car.
The information does not say it will take (A) 15 minutes, (B) 20 minutes, or (C) 30 minutes.
161. (C) It costs \$10.00 to park at the Regency Hotel on Thursdays because the information says this is the price per day Monday to Friday.
- (A) It costs \$6.00 on Sunday, not on Thursdays.
- (B) It costs \$8.00 on Saturday, not on Thursdays.
- (D) \$15.00 is the fee for parking at the Fairmont Hotel, not at the Regency Hotel.
162. (B) The information is about prices for placing advertisements in the *Ridgeway Herald News*, so it is intended for advertisers.
- (A) An editor may work for a newspaper, but this information is not intended for editors.
- (C) Photographers do not usually place the advertisements in a publication, so this information is not intended for them.
- (D) There is nothing to indicate the information is intended for lawyers.
163. (D) *Picture* is another word for *photo*. The information states that one photo is included in the price, so a picture may be submitted.
- (A) Payment should be submitted with the advertisement before publication, not after publication.
- (B) The information is only about black and white advertisements.
- (C) No policy relating to a late fee is given.
164. (C) The letter invites Mr. Adams to a special evening to celebrate Toppo Travel's twentieth year, in other words an anniversary celebration.
- (A) The event will be held at a hotel, but it is not the grand opening of a hotel.
- (B) The event is not a retirement dinner. There is no mention of anybody retiring.
- (D) The event is not an awards ceremony.
165. (A) According to the letter, Mr. Adams became a customer of Toppo five years ago, so he has been traveling with them for five years.
He has not been traveling with the company for (B) six years, (C) ten years, or (D) twenty years.
166. (C) The event features exotic fare, which means exotic food and the letter describes the buffet, a meal where people serve themselves from a selection of food.
- (A) There is no mention of a slide show.
- (B) The event will be in the Grand Ballroom of the hotel, but ballroom dancing is not mentioned.
- (D) There is no mention of any speaker.
167. (C) The notice gives guidelines, or rules for recycling products and is for residents, so it is about recycling household items.
- (A) The notice says garbage pick-up will continue according to the regular schedule, so a revised schedule for garbage collection is not announced.
- (B) Fees for collecting garbage are not mentioned.
- (D) The notice is about a new recycling program, not a new recycling center.
168. (A) The information states that the green plastic bins, or containers, will be provided by the city and delivered in a particular week, so city employees will supply them.
It is the city who will supply the green containers, not (B) bottling company staff, (C) recycling center volunteers, or (D) Alder Park residents.
169. (B) Papers for recycling should be put in the green plastic bins. They will be picked up during the first and third weeks of each month, which is two times per month.
They will not be picked up (A) one time per month, (C) three times per month, or (D) four times per month.
170. (B) In the "Notes" column related to glass, the information states No broken glass, so bottles should not be broken.
- (A) The notice does not state that bottles should be wrapped in newspaper, though newspapers can be put in the green bins.
- (C) Bottles will be collected twice a month with all the other items in the green bins.
- (D) According to the notice labels are permitted, so (D) is incorrect.

171. (D) A flaw has been found in Lasell's 6000X model vacuum cleaner. The purpose of the letter is to inform customers that they can return the product and receive a new one, which is a replacement plan.
- (A) The first two paragraphs outline the company's policy regarding any flaws in their products. The letter does not introduce a policy change.
- (B) No invitation to an in-store event is given.
- (C) The letter is not a response to a customer complaint. The problem was found by the company itself.
172. (D) The customer is asked to contact, probably by phone, their nearest Lasell store and the store will then arrange for the machine to be picked up. Thus, the reader should call to schedule a pick-up.
- (A) The reader should arrange to have the machine picked up. This can be done even if there is not actually a problem with it.
- (B) A free gift is offered if a customer exchanges their machine, but there is no mention of picking it up in the office.
- (C) The customer is not told to send or submit a copy of the receipt.
173. (A) The mention of Lasell's product testing program and quality assurance team indicate that it is a manufacturer. The product the letter is about is a vacuum cleaner, which is a household appliance.
- (B) Lasell wants to ensure the safety of its products, but safety assessment is not its main area of business.
- (C) Lasell does not produce packaging materials.
- (D) This is not a delivery company making commercial deliveries.
174. (A) In the responsibilities section it is stated that the person who gets the job of brand manager will be working in the marketing sector of the company's International Division, so will be working in International marketing.
- (B) Human resources deals with hiring new employees. The successful applicant will not work in this division.
- (C) The successful applicant will market the products, not work in production.
- (D) The successful applicant will not be in the accounting division.
175. (C) Increasing product recognition domestically, or nationally, is NOT stated as a job responsibility. The role is to heighten product recognition abroad.
- (A) A stated responsibility is to generate marketing plans. Generate means the same as create.
- (B) One responsibility is to evaluate market requirements and opportunities.
- (D) A stated responsibility is to work with sales operations departments, which involves working with sales representatives.
176. (D) In a marketing context to foster growth means to encourage growth. The phrases build brand recognition and increase public awareness of products provide clues to the meaning of foster.
- (A) Substitute means exchange one thing for another, which is not the meaning of foster.
- (B) The brand manager may measure growth in a product, but foster does not mean measure.
- (C) Foster can mean cherish in the context of looking after children, but that is not the meaning here.
177. (D) Strong experience in analyzing current markets is given as a qualification of the ideal candidate, so the successful application will possess experience in market analysis.
- (A) The company produces some products related to home improvement, but experience in the home improvement industry is not a requirement.
- (B) A degree in marketing is required, not a degree in finance.
- (C) There is no mention of fluency in a foreign language being required.
178. (C) The announcement talks about sending confirmation to applicants via e-mail, which means Juneco will contact them by e-mail. Applicants will not be contacted (A) by phone, (B) by fax, or (D) by mail.
179. (C) A special offer for customers who subscribe before July 30 is detailed in the last paragraph. The price of three months of offline storage will be just under \$120.
- (A) \$39.95 is the price for one month of online storage.
- (B) \$59.95 is the regular cost of one month of offline storage.
- (D) \$180 is the regular cost of three months of offline storage, but customers who join before July 30 will get a special price.

180. (A) **Technical support** is one of the company's services to customers, but is NOT mentioned as a feature of *TDM News*.
 (B) Reviews, or *discussions* of computer equipment are given in *TDM News*.
 (C) Ratings and reviews of new software, in other words *assessments*, are given in *TDM News*.
 (D) *TDM News* has a *help wanted* section, which would include *job opportunities* for computer technicians.
181. (D) The letter announces a *drawing* to raise money for the theater. This is a type of *fund-raising event*. If a person donates \$20 to the theater their name will be entered in the drawing once. On May 20 a name will be selected, or drawn, and this is the name of the prize winner.
 (A) The letter is not an *invitation* to an event.
 (B) The letter does not *advertise* a new show.
 (C) The letter was not written to *explain* a new ticketing policy.
182. (C) Ms. Kessler is writing on behalf of the Blixen Memorial Theater and she writes *we hold a drawing every year*, so the theater holds an *annual drawing*.
 (A) Ms. Kessler does not say the theater *has had* to reduce its budget.
 (B) The drawing takes place on May 20. This is not the date of the beginning of the new season.
 (D) She does not say the theater is *offering discount tickets* to people who give money.
183. (B) The prize is four tickets for each theater performance in the upcoming year, in other words *a year's worth of theater tickets*.
 (A) The value of the tickets which are the prize is \$3,000. The prize is not a *check* for \$3,000.
 (C) The prize tickets are for *ten* performances, not *four*, and *seat location* is not mentioned.
 (D) The prize is not to *meet performers after the shows*.
184. (A) In this context, *present* means *in attendance*. The winner need not be *present* implies that a person could win free tickets without being at the drawing.
 (B) When talking about time, *present* can mean *current*, but this information is not about time, but about attending performances.
 (C) *Present* is not close in meaning to *on hold*, which is a phrase used to describe somebody waiting on the phone.
 (D) The letter is from a theater, but *present* does not mean *performing*.
185. (B) The form Anton Maldonado has completed is the entry form for the drawing mentioned in the letter. He asks for his credit card to be charged \$40, so he *will contribute* \$40 to the theater.
 (A) This is not a form for *purchasing tickets* because at the bottom the form says *Attention: Raffle*. *Raffle* is another word for *drawing*.
 (C) He has not completed the section for paying by check.
 (D) He is not requesting a schedule.
186. (B) Mike O'Malley sent the e-mail to Scott Abernathy to ask for a *change* in the delivery date and where part of the order should be sent.
 (A) Mike did not ask to *cancel the shipment*, he only requested changes.
 (C) Mike did not *invite Scott* to the factory.
 (D) The e-mail is about an order for lamp parts. It is not a *furniture order*.
187. (C) Saturday must be the day Vincent Balasco will visit the showroom because Scott wishes Mike luck with *showing the lamps on Saturday*. This refers back to Mike's mention of the visit in his e-mail.
 The visit will not take place on (A) *Thursday*, (B) *Friday*, or (D) *Sunday*.
188. (A) In the e-mail, Mike says that the reason for delivering the shades at the showroom instead of the warehouse is to show them to Vincent Balasco there, who is a *potential buyer*.
 (B) The shipping order shows that much of the order is still being sent to the Industry Road Warehouse. There is no mention of it being *closed*.
 (C) The *distance* from the Zenith warehouse to the showroom is not the reason for sending the order to two different places.
 (D) Mike O'Malley is not *opening a second showroom*.
189. (B) When he mentions Vincent Balasco, Mike says he could become a supplier for *his furniture stores*. His refers to Vincent Balasco, so Vincent Balasco must be a furniture store owner.
 The information given about Vincent Balasco shows he cannot be (A) a *warehouse clerk*, (C) a *lamp shade manufacturer*, or (D) a *truck driver*.
190. (D) \$1,460 is given on the shipping order as the total cost of the merchandise; that is, everything Mike O'Malley has purchased.
 The total cost is not (A) \$360, (B) \$500, or (C) \$600.

191. (A) **Experience working in a hospital is NOT stated as a requirement for the volunteer positions announced.**
 (B) A recommendation from an employer is a requirement. The recommendation would probably be in a letter.
 (C) Completion of training is mandatory, which means it must be done.
 (D) The announcement gives a commitment to one shift per week as a requirement.
192. (A) **At the end of the announcement, May 15 is given as the deadline for applications for the summer. A deadline is the date something is due.**
 (B) May 17 is the date Josh sent in his application, which was after the due date.
 (C) May 21 is not the date applications are due.
 (D) May 22 is the date of the orientation, not the due date for applications.
193. (D) **Josh apologizes for his late application and explains the reason for it. This is an implied request for special consideration.**
 (A) Josh has attached all the documents required in the announcement, so he does not need more time to obtain a recommendation letter.
 (B) He does not ask to work in the hospital restaurant.
 (C) He says he will be able to attend the orientation, so he is not asking for permission to miss this.
194. (B) **In his e-mail Josh is applying for the summer session and says he wants to volunteer on Tuesdays. The announcement states that summer shifts Monday through Friday are six hours long, so he is volunteering for six hours.**
 (A) Work shifts are four hours on Saturdays and Sundays, not Tuesdays.
 None of the shifts for volunteers are (C) eight hours or (D) ten hours long.
195. (C) **The word restricted is closest in meaning to limited. Josh explains that he has a restaurant job on Saturdays and Sundays which will restrict his availability.**
 (A) Limited does not mean unavailable here.
 (B) Adequate means that a person has enough time to do something. This is not the meaning of limited.
 (D) Shared does not mean limited, so this is not the correct choice.
196. (B) **The article states that the trains currently in service were introduced 25 years ago, so they have been in service 25 years.**
 (A) 30 years is given as the life expectancy of the current trains, not the time they have been in service.
 (C) The current trains have not been in service for 14 years.
 (D) 3 years is the time within which all the current trains will be taken out of service, not the time they have been in service.
197. (B) **According to the article, company officials, or executives, were very excited by the performance of the new trains, so they were impressed. Because of this, the new trains will be introduced in three years, not five years.**
 (A) The article does not mention letters from passengers to government officials.
 (C) There is no mention of reduced rates from the manufacturer.
 (D) A population increase is not given as a reason for moving up the schedule.
198. (A) **According to the article, there were long talks with the government because the government was reluctant to, or did not want to, help fund the project. The railway spokesperson implies that the government thought buying the new trains would be too expensive.**
 (B) No problem with finalizing the design is mentioned.
 (C) The article does not mention the appointment of a new president.
 (D) There is no mention of a power supply problem.
199. (B) **Mr. O'Farrel says the government realized an adequate transportation system was indispensable for the continued development and prosperity of the region. Indispensable for means essential for, so he implies that good transportation will help the region's economic growth.**
 (A) Mr. O'Farrel does not imply that the region's economic growth will be difficult to sustain.
 (C) He does not talk about the pace at which the region's economy will grow.
 (D) Mr. O'Farrel does not imply that foreign investment is needed to help the region's economy grow.
200. (B) **The article states that GR will upgrade the longest routes first. From the table, it can be seen that the Weston to Barlow route, at 162 kilometers, is the longest.**
 The other three routes shown in the table are shorter than Weston to Barlow, so (A), (C), and (D) are incorrect.